IWF Development Program

2013

Application Guidelines
For
IWF Member Federations

I. GENERAL CONDITIONS

1. Eligibility (who may apply)

- IWF Member Federation (MF) that:
  - Has no debt towards the IWF (membership fee, doping fine, etc.)
  - Has no valid sanction(s) in force (e.g. IOC, IWF)
  - Is in compliance with IWF Constitution, Technical and Competition Rules and IWF Anti-Doping Policy (e.g.: whereabouts)

2. Projects to apply for

A.) Equipment

*(Under this project o**nly specified products** can be applied for, **no cash support** can be provided)*

a) Competition and training Barbells
   - Barbells (competition / training)
   - Discs (competition / training)
   - Bars
   - Sport clothing
     - Weightlifting costumes
     - Weightlifting shoes
     - Training suits

b) National Competition Management System (NCMS)

Please note that any applicable logistical and administrative costs regarding the equipment (e.g.: transportation /prior to delivery/ and customs fees) are to be paid by the MF.

B.) Seminars

- Coaching
- Technical, Administration and Management
- Anti-Doping, Medical
- Athletes' education

  The requested funds can be utilized only for the following items:

  - Accommodation, full board for the participants / lecturers
  - Technical costs (room renting fee, interpretation, printing cost, etc.)
  - Contribution to the travel expenses of the participants might be provided, but the percentage of the support is to be confirmed by the IWF on case by case basis
  - Travel expenses, honorarium of the lecturers

The funds cannot be utilized for the following items:

- Cultural, social programs
- Gifts and other items not in direct connection with the Seminar

3. Application Rules

- Project to be realized not later than 31st December 2013
- **Language: English (only)**
- Application Form to be used: Typewritten, fully completed
- Authorization: President and/or General Secretary, signature and stamp
- For each project/application, separate form(s) shall be filled out
- The **eligible applications will be evaluated** by the IWF Development and Education Commission.
- The total budget of the project (only under B), C) points) shall be shared by minimum 2 parties, the IWF will not provide the whole budget of the project, each party should make a contribution (Applicant MF, IWF, participants).
- In case your application is successful you have to make sure that during the project (program, use of equipment, etc.) and in every official publication – project documents, Magazine, Bulletin, and Website - **the support of the IWF is clearly indicated, IWF logo is to be posted**. Copies / examples must be sent / communicated to the IWF.

  Please find here some examples including but not limited to the following: in case of a Seminar a dedication has to be made to the IWF. The minimum size of the IWF appearance must be same as the biggest other supporter. In the event of receipt of technical equipment the Member Federation shall promote the IWF Development Program.
- In case your application is successful to organize a Seminar, an IWF Representative shall be invited to participate (travel costs will be covered by the IWF, local costs shall be covered by the Organizing Committee).

4. Deadlines

- Deadline for application (by NF): 1st October 2013

5. Financials

- **Total amount available: 325.000 USD**
- In case of financial support, only **up to 50% of the allocated amount** will be transferred **in advance** to the official bank account of the MF.
- The **remaining amount will only be transferred within 30 days following** receipt of the fully completed Post Project Report Form in addition to every other necessary document (original invoices, receipts, etc) to be attached.
- The MF shall send a detailed report (including the list of participants) and good quality photos of the course.
- The IWF has the right to audit and verify the utilization of the allocated funds / goods at the relevant organisation. If a supported project will not be realized or only partly realized, the total or remaining amount shall be returned to the IWF immediately via bank transfer.
- The IWF reserves the right to allocate support for an eligible Applicant for any special project within the framework of the IWF Development Program.

II. DOCUMENTATION PACKAGE

1. Communication

All documents and communication shall be sent to the following IWF contact:

E-mail: development@iwfnet.net

2. Documents to be submitted for eligible application(s)

A –Prior to the project

1.) Application form

2.) Last audited financial report of the MF

3.) Approved budget of the year of application

4.) IWF Global Survey for MF

5.) Any other related documents

Please note that all documents are available for download on www.iwf.net

B - Following the project:

A duly documented Post Project Report

Necessary attachments (*e.g.: description of the project, invoices and receipts, photos - to be attached and sent to the IWF before the given deadline*)

PLEASE NOTE

Applications:

- ***Not filled out according to the regulations above (including but not limited to the attachment of required documentation);***
- ***Containing false or misleading information;***
- ***Sent to different e-mail address or contact;***
- ***Received after the set deadline;***

WILL NOT BE CONSIDERED and will be discarded.