

The IWF (International Weightlifting Federation) is the recognized International Sports Federation for the Olympic Sport of Weightlifting. The IWF is responsible for the worldwide governance, development, marketing and administration of the sport of Weightlifting, and support of its' 193 member Federations and continental Federations.

The IWF is transitioning its full operations to Lausanne, Switzerland where this role will be based. The IWF additionally has remote contractors/employees in Europe.

The IWF seeks a

**Legal Counsel (50-60 %) / English-French**

(Fixed-term contract with a possibility of open-ended – Lausanne, Switzerland)

Main responsibilities:

- Provide legal advice pertaining to governance, contractual, regulatory, data privacy matters, amongst others, to the IWF Management and other departments in accordance with Swiss Law;
- Providing advice to IWF Member Federations based on the IWF Constitution related to Membership questions;
- Reviewing contracts with IWF Partners;
- Drafting and negotiation of contracts with IWF Partners;
- Drafting of the IWF's regulations and guidelines;
- Assistance with the organization of official IWF meetings (Executive Board, Congress);
- Assistance with organization of IWF Committee and Commission meetings, preparation of correspondence and drafting of minutes;
- Collaboration with the other IWF departments and external legal counsels;
- Representation and intervention in meetings with stakeholders.

Profile:

- Bachelor's degree in law from a Swiss University. Master in sport law and/or bar association membership, an asset
- 5 years (minimum) of working experience in a similar position or law firm
- Excellent drafting skills
- Good knowledge of the Olympic movement, the institutions and overall association law
- Analytical skills
- Efficient communication skills
- Strong sense of service and confidentiality
- Team spirit
- Computer skills (Word, Excel, Outlook)
- Perfect command of English and French, spoken and written. Command of another language, an asset
- Swiss or valid work permit

Start date: immediate.

Place of work: Lausanne, Switzerland.

Applicants shall submit their CV and cover letter in English to [HR@iwfnet.net](mailto:HR@iwfnet.net) along with other relevant documents by 15 January 2021.